

Chester Public Utility District
PO Box 503
251 Chester Airport Rd.
Chester, Ca. 96020
530-258-2171

Minutes of Special Meeting: June 22, 2021 at 10:00am. Located in the Chester Public Utility District conference room: 251 Chester Airport Road.

Directors Present: Steve Trotter, Joe Waterman, Steve Graffweg, & Steve Voboril.

Directors Absent: Royce Raker

Conference Call: Unknown amount of Public called in.

Guests Present: none

Staff Present: 7 CPUD/CFD employees and volunteers.

1. **Call to Order:** Director Waterman called the meeting to order at 10:00am.
 - a. Director Waterman led the Pledge of Allegiance.
2. **Public Comment Agenda Items:** none
3. **Board Workshop: 2021-2022 Budget:** GM Homme explained:
 - No strike team wages income are incorporated into the budget.
 - what all the colored tabs mean and that the orange tabs are a Capital expense and are a work in progress.
 - Streetlights expenses are budgeted for in Fund-200, he has supporting documents to this effect.
 - Funds 200 and 300 are high as he has budgeted for Backhoe replacement
 - He will monitor the budget and adjust quarterly
 - Well 3 maintenance costs area in Fund 200, long past due
 - Chlorine maintenance expected expenses increase the Fund 300 budget
 - Permit fees are under Profession Services
 - Grant income and expenses for Funds 200 and 300 are a wash, so not in budget
 - Fund 400 OT is driven by C Shift not begin staffed by full time employees
 - Other Expenses were based off actuals. Director Trotter said this was left blank last year, as its an unknown.

There were math/formula errors noticed regarding Funds 400 and 600 Overtime. Chief Layne will review this with GM Homme. Chief Layne stated that the 553K deficit in Fund 400 identifies the need for the tax measure.

Director Waterman stated that the budget isn't pretty and not balanced, but accurate picture.

Director Trotter stated the we as BOD, and Management need to get this place sustainable without having to rely on Wild Land Fire revenue, and it is not fair to employees or the community.

Chief Layne stated that there is a no match grant for 2 new ambulances for Fund 600.

Director Waterman stated that Fund 400 and 600 seem light on Insurance Expense. GM Homme will double check his back up insurance documentation.

Chief Layne will ask the board to Surplus 2 expos and an ambulance at the next Board Meeting.

After more brief discussion Director Waterman recommended one person from each committee with department head staff, form a working group to verify figures and formulas one last time. It will consist of Director Voboril, Director Trotter, GM Homme and Chief Layne. They will meet Tuesday, June 29th at 9am. Bargaining Units representation are invited as well.

4. **Fiscal year 2021-2022 Preliminary Budget:** Director Trotter made a motion to accept the preliminary budget as presented. Director Voboril seconded. All in favor, motion carried.
5. **2021 Cal OES Salary Survey: Resolution # 419:** Chief Layne stated that we have met with CPA Mary Cheek twice to dial in the Admin. Rate. It will be .153%. Last year it was %149%. He let the board know that the agreement can be amended through the year. Director Waterman stated that because the salary rate and differential pay have been an issue with attorney's involved, he would like to make sure we can defend our rates in an audit. Chief Layne stated that we can set our own rates and that the Out of County rates are defined within an MOU. He stated that a side letter regarding differential pay would clean up that debate. Director Trotter made a motion to table this until next week. Director Voboril seconded the motion. All in favor, so tabled.
6. Comments:
 - a. Directors: none
 - b. Staff: Chief Layne thanked GM Homme for all the work he has put into the budget and says this will be a good tool to work from.
7. **Adjournment:** Director Voboril made motion to adjourn the meeting at 11:22am. Director Trotter seconded. All in favor, meetings adjourned.

Clerk to the Board, Cheryl Johnson

Approval of Minutes 