

Chester Public Utility District
PO Box 503
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Chester, Ca. 96020
530-258-2171

DRAFT

Minutes of Special Meeting: June 14 2022 at 3:00pm. Located in the Chester Public Utility District conference room: 251 Chester Airport Road.

Directors Present: Kim Green, Art Tharpe, Steve Voboril, Steve Graffweg, and Royce Raker.

Directors Absent: none

Guests Present: 3

Staff Present: 6

1. **Call to Order:** Director Voboril called the meeting to order at 3:00pm.
 - a. Director Voboril led the Pledge of Allegiance.
 - b. Agenda Approval: Director Raker made a motion to accept Agenda. Director Graffweg seconded. All in favor, motion carried.

2. **Public Comment Agenda Items:** None

3. **Policy #4060: Committees to the Board:**
 - a. **Add Committees:** none were added.
 - b. **Nominations for all Committees:**
 - a. **Standing Finance Committee:** Director Voboril stated he would like to stay on the committee and made a motion to nominate Director Green. Hearing no other nominations, Director Raker seconded the motion to accept the nomination to have Director Green join Director Voboril as the new Finance Committee. All in favor, motion carried
 - b. **Standing Personnel Committee:** Director Green nominated Director Tharpe to join Director Graffweg as the new Personnel Committee. Hearing no other nominations, Director Raker seconded the motion. All in favor, motion carried.
 - c. **Ad Hoc Committee: Ambulance Review:** After a brief discussion, it was decided to keep Director Raker and Director Voboril as the committee.
 - d. **Ad Hoc Committee:** GM Cox stated he has only had one person turn in an application for the General Manager since March and no other for the Chief position. Director Voboril made a motion to dissolve the Committee. Director Green seconded the motion. All in favor, motion carried.

4. **Update Plumas Bank Signatories:** Director Raker made a motion to have Elizabeth Steffen and Blake Mathews removed as signors, to add Kimberly Green and Arthur Tharpe and all others to remain the same on the Plumas Bank Signature Card. GM Cox stated he wasn't comfortable with board members on the signature card, so this will be a temporary situation. He also confirmed that the 2-signature limit is \$5000.00 and is strictly an internal policy, as Plumas Bank does not monitor that. Director Graffweg seconded the motion. All in favor, motion carried.

5. **Fire Protection Services and EMS Financing Program: DTA.** GM Cox stated that the maximum cost will be 45K for DTA to reassess the ambulance boundaries. They will do an engineering process that gives the level of benefit for each parcel in regards to Fire and Ambulance response. We will then do a mailer, public outreach, a public hearing, and then go to a protest vote for a parcel tax, which would be better than a special election. More than 51% of the public would have to protest for it not to pass, rather than needing 2/3 yes votes on a ballot for it to pass. This needs to happen by August 10th for the county assessor to add it to the property tax bill. If fund 400 and 600 need to borrow, with interest, from the 300 fund in the meantime, that can be added to the assessment as well. He then stated that agenda item #7, NST would have to be

approved as well for this process to work. Captain Dean has been helping with getting the maps to NST to start. He reiterated that the fire fund cannot keep relying on strike team monies. GM Cox stated that even if this deadline isn't met, that at least we are one step closer to funding the fire department. Director Tharpe stated that he read the proposal and made a motion to accept the DTA agreement. Director Raker seconded the motion. All in favor, motion carried.

6. **Resolution #422: State Water Resource Control Board Planning, Design and Construction Grant: Water System Improvement Project.** GM Cox stated that this resolution allows us to keep moving forward with the drinking water grant by authorizing GM Cox to sign all the papers. Director Green made a motion to accept Resolution #422. Director Raker seconded the motion. All in favor, motion carried.

7. **NST Engineering, Inc. Contract: EMS Boundaries and Annexation:** GM Cox stated that most of this was discussed under agenda item #5. Director Raker made a motion to accept the NST agreement. Director Green seconded the motion. All in favor, motion carried.

8. **Closed Session:** read verbatim by Director Voboril:
 - a. Existing Litigation pursuant to paragraph (1), Subdivision (d) of Section 54959.9 of the Government Code.
 - i. Anthony Balbiani vs Chester Public Utility District
 - b. Labor Negotiation pursuant to Section 54957.6(a) of the Government Code.
 - i. Professional Fire Fighters, Local #5317
 - ii. Misc. Local #39
 - c. Personnel pursuant to Section 54957 of the Government Code.
 - i. Investigation of the situation that led to the Personnel and Insurance Issue, Public Employee Dismissal or Discipline.

9. **Reconvene:** 5:12pm.

10. **Report on Closed:** Direction was given to GM Cox and District Counsel on all three items.

11. **Professional Fire Fighters Local #5317 Tentative Agreement:** After a brief discussion, Director Tharpe made a motion to accept the TA effective April 1, 2022 to June 30, 2023. Director Raker seconded the motion. Roll Call Vote: Ayes: Tharpe, Voboril, Green and Raker. Nay: Graffweg. 4 to 1 Motion passed.

12. **Comments:**

Directors: None
Staff: None

13. **Adjournment:** Director Green made a motion to adjourn at 5:23pm. Director Raker seconded the motion. All in favor, meeting adjourned.

Clerk to the Board, Cheryl Johnson

Approval of Minutes _____