

Chester Public Utility District
PO Box 503
251 Chester Airport Rd.
Chester, Ca. 96020
530-258-2171

Minutes of Regular Meeting: April 12, 2016 at 5:30pm. Located in the Chester Public Utility District conference room: 251 Chester Airport Road.

Directors Present: Greg McIntire, John Knopp, Steve Trotter, Wes Scott and Ben Thompson. Thompson arrived late at 5:35pm.

Directors Absent: none

Guests Present: 5 community members plus Stacy Fischer from Chester Progressive.

Staff Present: 6 CPUD/CFD employees and volunteers.

1. **Call to Order:** Director Scott called the meeting to order at 5:30pm.
 - a. Director Scott led the Pledge of Allegiance.
 - b. Agenda approval: Director Trotter made a motion to accept the agenda with additions. Director Knopp seconded the motion. All in favor, agenda approved.
2. **Closed Session:** Personnel Section (54957.) Director Scott stated they were going to discuss the hiring of a new General Manager and adjourned to closed session at 5:32pm.
3. **Reconvene from Closed Session:** Director Scott reconvened the meeting at 6:40pm.
4. **Report on Closed Session:** After a few more negotiations with Candidate Frank Motzkus and the GM Hiring Ad Hoc committee, and modifying the agreement, the board made a unanimous vote to hire Mr. Motzkus as the new CPUD General Manager. Mr. Motzkus thanked the Board and stated that with his experience he will be able to bring the District forward. He also stated he appreciates all that Joe Waterman has done for the district over the past two years. Mr. Motzkus will be here Friday, April 15th to sign the modified contract that was agreed upon tonight.
5. **Public Comment Non-Agenda Items:** None.
6. **Approval of March 31, 2016 Regular Meeting Minutes:** Director Trotter made a motion to accept the minutes. Director McIntire seconded the motion. All in favor, motion carried.
7. **Approval of February 2016 Financials:** Director McIntire made a motion to accept the financials. Director Knopp seconded the motion. All in favor, motion carried.
8. **General Manager's Report: - (Exhibit A)** GM Waterman not present. Director Scott read from the report.

GM Waterman has been working diligently to have SRA fees stopped. This is nearly resolved. Lead Supervisor Andy Capella commented on the large pool of great candidates they have to choose from for the Operator Position. Facility tours are going well; this has been eye opening for the potential new hires. Interviews will be next week.

Andy also explained that all the repairs to the 4th Avenue Pump House are much more sufficient. Captain Dean commented to the success of the "Every 15 Minutes" Event. He said he would send the link out to whoever would like to view the film of the event.

Director Scott received an email correspondence from GM Waterman regarding GEMT funds we can expect to collect. (Exhibit B) Fiscal Year 2011-2012 Total will be \$90,040.00, sent in 2 checks, soon.
9. **Public Comment: Agenda Items:** A public member asked why we were hiring a new Operator if we were thinking of going to radio meters. Director Scott commented, due to the other duties as assigned.

- 10. General Manager Hiring Committee Update:** Directors Scott and McIntire as the GM Hiring AD Hoc Committee have completed their task, as the board has agreed to hire Frank Motzkus. This committee is now disbanded.
- 11. 2016-2017 Budget Committee Update:** Directors Scott and Trotter have compiled spreadsheets and have met up a few times just gathering information. They want to meet with GM Waterman and the CPA to go over trends and maybe make a few changes to General Ledger line items.
- 12. Waste Water System Analysis Bid:** Ed Anderson, Engineer for CPUD through 5 CPUD General Managers stated that a system survey for infiltration has not been done since 1975. He and Director Scott and Andy met with APS, the lone bidder, to tour town, and to discuss the bid. The issue of the Flagging and Traffic Control Fees were agreed to be removed from the original bid. This was agreed due to the fact they will not be on Highway 36 much at all. The focus will be on the system from First Avenue, east. The data found during the camera processing of the sewer lines will help determine what to put in the RFP's later when the board ops to go to bid for any repairs needed. Mr. Anderson stated he would have the amended bid from APS and their proof of Insurance within a week. Director Thompson made a motion to accept the amended bid with Traffic Control Fees removed. Director Knopp seconded the motion. All in favor, motion carried.
- 13. Radio Meter Request for Proposal:** Mr. Anderson stated he was 95% ready for the project to go to bid. After a brief discussion it was decided to be tabled until the new manager and the new members of the board had time to review the project, regarding financing such as grant options, and how this will affect the future of the district. Director Trotter asked if there could be an Ad Hoc committee formed to do some of the financing research for this project. Mr. Anderson advised the board or committee to visit Westwood CSD as they have the radio meter system currently through Neptune. He mentioned he is available to go with them to Westwood in case there are questions that arise. Director Scott volunteered to be on the committee, as did Director Trotter. Director Thompson made a motion to accept Scott and Trotter as the Radio Meter Ad Hoc Committee. Director McIntire seconded the motion. All in favor, motion carried.
- 14. Correspondence:**
- a. Covered above in GM report: GEMT
- 15. Comments:**
- a. **Directors:** Director Scott thanked the hiring committee and Mr. Motzkus.
 - b. **Staff:** Cheryl asked when Mr. Motzkus's start date would be. Mr. Motzkus said 60 days; he would get back to us with exact date. Captain Dean said that 7251 was inspected by Cal Fire and passed. This is so they can take 7251 on Wild Land Fires. Medic Matt Turner thanked the board, Joe and the staff for the support and opportunity to get certified through the Paramedic Program.

Director Thompson adjourned the meeting at 7:25pm.
 Cheryl E. Johnson, Clerk to the Board.
 Approval of Minutes _____